

Fill in name and adress

Product

Mark the product type. A delivery note may include more titles in the same lot, but only for the same product type.

Add-on, domestic

Mark relevant add-ons

Shipments

For domestic shipments in DK, please provide information about weight, ID number, number of items and total weight at each individual title. For shipments abroad, please provide information about weight, number, service level and format.

Signature

Sign in the white box. You confirm the accuracy of the information with your signature.

[illegible]

Consecutive delivery note number

Here you enter a number of your choice. The delivery slip number must be different from previously submitted orders.

Order number

Here you enter the order number
you have received from PostNord
after submission of the submission
plan

Customer number

Here you enter the Customer number. See your contract with PostNord.

After B69 has been filled in

1. If third party takes over production / submission for sender, PostNord only contact third parties in the event of unclarity.
2. Third party fills in B69 and retains copy (first side of the form) with the shipper's signature.
3. Third parties must always send a copy of B69 to the sender and is responsible for informing the sender / customers about possible changes. PostNord sends no copy of B69 in the event that information changes after the shipment has been received